



JOB VACANCY

Position

- Head Of Finance

Vacancy

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Job Context

We are looking for a Head of Finance to be responsible for strategic direction and leadership of Lutheran Health Care Bangladesh Finance. Identify and effectively manage all key risks, especially financial, related to delivering the Country Office programme and develop mitigation plans.

Job Responsibilities

The key responsibilities include but not limited to:

- Ensure that proper recording accounting transactions into the accounting system (QuickBooks), maintenance of Financial Management System (FMS) master data, Hospital Management Software (HMS) master data, FD-6 and its reporting protocols, compiling master budget, forecasting and management reporting etc.
- Ensure that there is an effective fund accounting and fund management function.
- Be responsible for ensuring country operation is fully complied with NGOAB and grants audit requirements, relevant TAX and VAT laws, compliance with GAAP and relevant LHCB and donor policies and procedures.

Employment Status

- Full-time

Qualifications and experience

- postgraduation degree from reputed Institutions.
- At least 5-year(s) experience.

Salary

- Negotiable.
- Attractive packages will be offered for experience candidates.

Application Deadline

- February 29, 2024